

## CABINET MINUTES

Kalamazoo Valley Community College

# Office of President

**To:** Cabinet, Archives  
**From:** Patricia Niewoonder  
**Subject:** Minutes of April 15, 2008 Cabinet Meeting  
**Date:** April 15, 2008

**Members Present:** Anderson, Bertch, Bohnet, Cannell, DeHaven, Hutchins, Kocher, Niewoonder and Schlack

**Members Absent:** Collins

### TBO Discussion

- a. Personnel items:
  - o One part-time lab assistant position in respiratory care and a full-time adjunct position in for training and development were authorized to move forward.
  - o Agreed to begin posting faculty positions for the fall semester.
  - o Reported that interviews for the director of libraries position will be finalized this week.
- b. Reality Check – no reality check items reported.
- c. One Kudo! was shared regarding the start-up of the registration for the fall semester.
- d. Other TBO Items – mentioned an upcoming workshop on “building a strength-based campus” scheduled at the end of June and heard an update on upcoming changes in the employee selection process.

### Approval of Minutes

The minutes of the April 8, 2008 meeting were approved as submitted.

### Other

- Distributed an ITG proposal for the establishment of international-intercultural education center at KVCC. This will be on the agenda for review by the Cabinet at next week’s meeting.
- Heard about a wind turbine being erected in Muskegon.
- Received information regarding a position statement for community colleges’ opposition to proposed Senate bill 477 which would mandate changes in calculation of graduation rates.
- A report on healthcare employment trends for our region is being routed to the Cabinet.

### **Other Discussion Items**

- **ITG Proposal for SSC/Student Strengths**
  - Postponed until next week.
- **Discussion About Outside Links on Our Web Pages**
  - Raised a concern about putting links to outside web sites on our web pages – what types should be put on and do they provide a benefit to our students?
  - It was agreed that the Web Council should discuss this issue and bring a recommendation to the Cabinet.
- **Follow Up from April 11 Planning Meeting**
  - Drafts of the minutes from the April 11 planning meeting and the three goals were distributed and briefly reviewed.
  - This will be discussed again next week as well as after the April 24 meeting.
  - Reviewed a draft memo regarding “open admissions” at KVCC – this memo will be added to our planning discussion items.
- **Travel – the following travel items were reported for the record:**
  - Sue Hollar and Nancy Vendeville will attend a math calculations workshop in Ypsilanti on May 17.
  - Ryan Cummings and Jim Dykema will attend a Siemens regional meeting in Dearborn, April 23.
  - Rick Ives and Larry Belen will attend the May 28-29 MCOLES directors’ conference in Traverse City.
- **Grants**
  - No new grants were submitted for consideration.

**Next Meeting** - The next Cabinet meeting is scheduled for Tuesday, April 22, 2008 at 8:30 a.m. in the Board Room.